

SILETZ VALLEY FIRE DISTRICT
Board of Director's Meeting
MINUTES
Tuesday, December 19, 2023
18:02

REGULAR BOARD MEETING

CALL TO ORDER & ROLL CALL:

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:00 by Board of Directors President Richard Olson, present were Patti Skauge, Dixie Morford, Gerry Schmit, and Reggie Butler.

Staff in attendance were Fire Chief Dave Lapof, Office Administrator Teresa Daily

GUESTS:

1. No guests in attendance

MINUTES

Approval of minutes from November 21, 2023, Moved by Patti and 2nd by Dixie – Motion Passed

CORRESPONDENCE –

1. Northwest Leadership Seminar, March 6-8 2024. Chief will be taking Daniel.
2. Graphic from FEMA on grants requested vs awarded by organization type, showing the competitive nature of the grant process.

PUBLIC COMMENT – No public comment

FINANCIAL REPORT

Profit /Loss – Gerry Schmit

1. Gerry reviewed a graph created to indicate our budget results and bank balance. Expenses are still tracking to be over budget. Income is still growing from tax revenue and is on course.
2. Reviewed P& L Statement:
 - a. Reviewed Personal Services on Material Services portion of the P&L.
 - i. PPE costs up for structural and wildland uniforms
 - ii. PPE Turnouts 8030-002, move some costs from 6406
 - iii. Funds on the way for the plumbing and electrical
 - iv. Conflagration Income will cover the Engine Flex Lease
3. Grant Update
 - a. Fire prevention, Firewise – currently have 18 desiring the hearing impaired bed vibration/alarm package.
 - b. Wildland Grant – we currently have three groups all working toward the same ends; CTSI, Community Service Consortium, and the Fire Station with defensible space mitigation

At 18:15 Patti made a motion to accept the treasurer report and 2nd by Reggie. Motion Passed

COMMITTEE REPORTS –

- Volunteer Association Report: Food for Families, preparing Food Boxes. Patti mentioned that there was a family across from the church that may be in need of assistance. Chief will give that information to Gail.
- Holiday Dinner has been completed and we are looking forward to the Awards Banquet on 2/17/24
- Emergency Preparedness: Resolving the warming station/showers address as it is on 3 lots.
 - Samantha Buckley is the new Lincoln County Emergency Management Manager

CHIEF REPORT

- Review of recent calls, Fire on Camp 12 – possible power line issue. Grease fire handled well by property owner.
- Meeting on property with City of Siletz in January
- Ctsi GRANT – Volunteer Association to write a grant for matching funds for the USDA grant for the new vehicle.
- CERT – people involved passed the training, but there was a lack of interest in joining the team.

OLD BUSINESS

Board Policy Manual

1. No prohibition on family members serving simultaneously on the Board of Directors.
2. We can limit the use of the conference room, reviewing legally at this time.

NEW BUSINESS

- Looking into a Fire Service Contract with a resident on Ojalla Rd.
- Reviewing the creation of a Mission, Vision, and Values statements along with a station motto. These are frequently needed for grants. Completed a work session at 5pm on 12/19/2023.
- Draft Audit from Grimstad was received, this is still pending.
- Rick asked the board to consider giving Teresa and Dave (\$300/\$400) Christmas/Hanukkah gift. Reggie made a motion, 2nd by Patti – motion approved.

PUBLIC COMMENT - None

Reggie moved to pay bills & transfer funds from LGIP and Patti seconded the motion, approved.


GOOD OF THE ORDER

Chief thanked the Board of Directors for their support this year. Patti also mentioned that the Board of Directors works well together.

NEXT MEETING

January 16th, at 6pm

Moved to adjourn by Dixie, seconded by Patti, Motion Passed. Meeting adjourned at 19:40



President



Secretary