

**SILETZ VALLEY FIRE DISTRICT**

Board of Director's Meeting

MINUTES

Tuesday, August 20, 2024

18:05

**REGULAR BOARD MEETING**

**CALL TO ORDER & ROLL CALL:**

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:05 by Board of Directors Vice-President Reggie Butler Jr., present were, Gerry Schmit (via phone), Patti Skauge, and Dixie Morford. Rick Olsen was absent

Staff in attendance were Fire Chief Dave Lapof, Volunteer Coordinator Daniel Morford and Office Administrator Teresa Daily.

**GUESTS:**

None

**MINUTES**

Approval of minutes from July 16th, 2024, Moved by Patti and 2<sup>nd</sup> by Gerry – Motion Passed

Reggie motioned at 18:06, pursuant to ORS 192.660(2)(e) the Board will adjourn to executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

At 18:49 Reggie motioned to adjourn the executive session.

At 18:49 Regular Session commenced.

**CORRESPONDENCE** – SDAO legislative report  
Thank you note from appreciative citizen

**PUBLIC COMMENT** – No public comment

**FINANCIAL REPORT**

1. Gerry and Dave met with Marina, to get all line items and chart of accounts organized for the 2024/2025 fiscal year.
2. Noted the increase in Cash Carry Forward due to grant funds received in 2023/2024 fiscal year that will be spent in 2024/2025.
3. Need to track reimbursements received for the Volunteer Coordinator and for what fiscal year they related to.
4. Gerry had a question regarding the reimbursement process and payroll costs for the conflagration assignments.
5. Gerry asked about the Knox Box expense that SVRFPD shared with CTSI and that was a box on the buildings with entry keys for the fire department to access buildings in an emergency.

Patti made a motion to accept the treasurer report, Gerry 2<sup>nd</sup> the motion - Motion Passed

**COMMITTEE REPORTS**

- Volunteer Association Report:

- Gail, Association Treasurer was present to discuss the possibility of transferring some of the funds in the Volunteer Association checking account to a CD. If there was an emergency, prior to the CD maturity date would the board approve the district to loan the funds to the Volunteer Association and be reimbursed at CD maturity? The board had consensus to accommodate this request.
- 19:08 Gerry signed off the call
- Emergency Preparedness:
  - Meeting with Weyerhaeuser regarding logging road access to be used for emergency evacuation access. They are favorable to working to make sure designated roads are accessible and the fire department has a key to the gates.

### **VOLUNTEER COORDINATOR REPORT**

- We have several cadets that will be coming on board.
- 2 volunteers will be leaving.
- Will Sanning has stepped into the training role.
- EMILY training was conducted last week.
- Kevin, Rollie, and Omar will be attending Firefighter Academy.
- Review of Elk Lane fire map
  - Old Fire Engine may be coming back.

### **CHIEF REPORT**

- Grants:
  - Tender grant approved, \$419,500. This would be shared with Toledo and Toledo will pay the expenses.
  - Hose grant also approved, \$38,000
- The Strategic Plan will be updated in a all-day session in October or November with George Dunkle with SDAO. More information will be coming out on that in the near future.
- Response time graphics are printed and attached.
- All-Ways Construction mapped the property and estimated the fill and grade needed if a new station is constructed.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

**PUBLIC COMMENT** - None

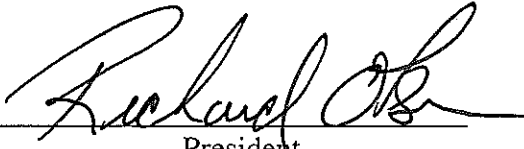
Dixie moved to pay bills Patti 2nd the motion, motion passed.

**GOOD OF THE ORDER** – None

### **NEXT MEETING**

September 17<sup>th</sup>, 2024 Regular Board Meeting 6:00PM

Moved to adjourn by Patti , Dixie 2<sup>nd</sup> the motion. Motion passed. Meeting adjourned at 19:36

  
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President

  
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Secretary