

SILETZ VALLEY FIRE DISTRICT
Regular Board of Director's Meeting
MINUTES
Tuesday, August 16, 2022
18:00

Call to Order & Roll Call

The Regular Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:00 by Board of Directors President Richard Olson, Pattie Skauge, Gerald Schmit. Dixie Morford and Reggie Butler Jr.

Staff in attendance were Fire Chief Dave Lapof and Office Administrator Dallas Bryan.

GUEST Dallas took this time to introduce herself and shared her history.

MINUTES

Minutes of the Regular meeting of July 16th. - Moved by Reggie, 2nd by Dixie, typo noted that begging should be beginning. With changed noted minutes approved.

Gerry mentioned that the minutes stated he was at the SDAO Cross Spectrum training. He attended the Human Resource training, and that Michaela was also in attendance. There also needed to be a correction at the beginning. With those changes the minutes were approved.

It was noted that Dixie took the minutes and typed them up and Dave did not have a copy to edit. He would work on getting those from Dixie

CORRESPONDENCE – Information on the upcoming SDAO conference on August 30th.. George Dunkel will be here on the 29th to do Board Duties training. We have invited the City to join us.

PUBLIC COMMENT – None

FINANCIAL REPORT

Discussion the PL .. and how we are working to categorize grants separate from other cost. The Bank of the West has three remaining auto payments that have been transferred and we're just waiting for those

The credit cards and line of credit at BOW has been shut down. US Bank still is being very supportive with great customer service. We did have a mistake on a deposit where the compute system misread something on the check and more funds were deposited then the check was made for. This will be adjusted on the next statement.

Discussion on the amount to transfer to US Bank from LGIP

Gerry, Dallas, Michaela and Dave spent time with Marina reviewing our chart of accounts and cleaning up how expenses are tracked. Also discussed how to reflect grant income vs. expenses to keep things easier to decipher next budget cycle.

We looked at the YTD income. The Chief did a snap short of actual cash on hand as of June 30th. All accounts showed at total of \$237,000.00. We will look at our resources in January and determine where to transfer funds to through an budget amendment process.

Motion to accept financials by Patty, 2nd by Reggie Motion approved.

COMMITTEE REPORTS

Emergency Preparedness

The Chief has spoken to Randy Storms with CTSI and they are looking to restart their emergency management meetings.

Wildfire Notice. We have two information boards that show the fire level. Low, Moderate High and Extreme. The one is Siletz and Logsdens are different. This is because at about MP 4 or Sam's Creek it changes. Siletz will generally be one level below Logsdens.

Volunteer association

Discussed the next Open House, tentative date is October 15th during Fire Prevention week.

CHIEF REPORT

Reviewed the chiefs report. We have over eight calls during the 24 hours of Pow Wow.. with only 1 being related to Pow Wow.. the remainder were around the district and ranged from a DOA, TIA and grass fire.

We also had a garbage fire spreading into dry grass at MP 18, which was ODF jurisdiction that we turned over to them.

We are going to be shopping for a pressure washer to clean the curbs, station and reader board.

Statistics were included to review, responses, training hours, participation

OLD BUSINESS

None

NEW BUSINESS

Chiefs Employment Agreement.

Pursuant to ORS 192.660: The Board adjourn to executive session at 1914 to review and evaluate the employment-related performance of the chief executive officer. Regular session reconvened at 1919 hrs. The board felt the changes were modest and agreeable. 1% COLA and

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increase the VEBA contribution to \$400 per month. It was also determined that a annual review would commence going forward vs quarterly.

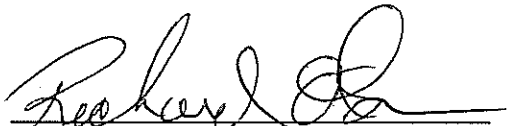
BILL PAY - Patti motioned and Reggie 2nd to pay bill. All in favor.

GOOD OF THE ORDER- none

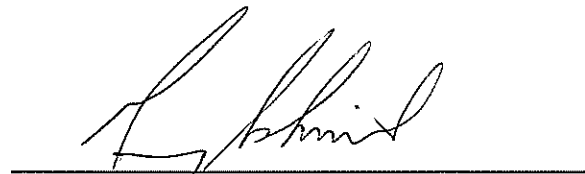
NEXT MEETING

Policy Work Session at 5:00 PM September 20, 2022
Regular Board Meeting 6:00 PM September 20, 2022

Moved to adjourn
Motion Passed



President



Treasurer