

SILETZ VALLEY FIRE DISTRICT
Board of Director's Meeting
MINUTES
Tuesday, April 16, 2024
18:00

REGULAR BOARD MEETING

CALL TO ORDER & ROLL CALL:

The Meeting of the Siletz Valley Fire District Board of Directors was called to order at 18:00 by Board of Directors President Richard Olson, present were, Dixie Morford, Gerry Schmit, Patti Skauge and Reggie Butler.

Staff in attendance were Fire Chief Dave Lapof, Volunteer Coordinator Daniel Morford and Office Administrator Teresa Daily

GUESTS:

No Guest in attendance

MINUTES

Approval of minutes from March 19, 2024, Moved by Patti and 2nd by Gerry – Motion Passed

CORRESPONDENCE – SDAO Benefits and WHA Insurance Forecast and SAIF information. Worker's Compensation forecast for Daniel and Chief.

PUBLIC COMMENT – No public comment

FINANCIAL REPORT

Profit /Loss – Gerry Schmit

1. P&L now has a comment column on the far right to explain in more detail the nature of the income and or the expense. Information about reimbursement grants is also noted as expenses appear higher until the income comes in.
2. Patti posed a question regarding the frequency of applying for reimbursement for the Volunteer Coordinator expenses. As we had to get all related expenses in and organized, we sent for reimbursement for January – March, we will send them in again in May.
3. Grant funds from ODF for the nozzle and related expenses are pending.
4. Gerry went through estimates of cash on hand for the start of fiscal 24/25.
5. The largest expense this month was for the construction repair on Logsdon Station for the storm damage insurance claim.

Patt made a motion to accept the treasurer report and Reggie 2nd motion. Motion Passed

COMMITTEE REPORTS –

- Volunteer Association Report:
 - Volunteer picnic on 4/28.
 - Future activities around physical fitness and nutrition will be starting in a couple weeks at the recreation center.

- Emergency Preparedness:
 - Upcoming dates: Firewise Open House 4/27/2024 from 11am-3pm
Fire District Open House 6/8/2024 from 11am-3pm
 - On Monday 4/29, the Evacuation Planning Team will be meeting in Siletz at 1:30pm. They will be doing a variety of exercises and mapping the “islands” that may be created in a major disaster.
 - Working on creating a small radio station at Logsdon to be able to relay emergency information.

VOLUNTEER COORDINATOR REPORT

- Daniel outlined recent recruitment initiatives, including those for out of District volunteers who will now have a requirement to take 24 hours of standby at the station (outside of drill time)
- Training:
 - 4/20 & 4/21 Hazmat awareness and operation level class
 - 4/24 Personal Trainer
 - 4/27 Captain Webber will be holding a back-to-basics class
 - 5/8 is the training in preparation for their performance evaluations.
- Lincoln County Technical Rescue Team has completed a 52-hour Rope rescue technician class for new rope members.

CHIEF REPORT

- Brief review of recent incidents.
- Moonshine house “Burn to Learn” is on June 1st.
- Station maintenance: Insurance claim for Logsdon Station reimbursement is pending. New garage door openers are needed at Logsdon and will be in the 24/25 budget.
- A land use agreement for station expansion is still in the works and hopefully more information at the next meeting.
- Pending grants:
 - Spirit Mountain.
 - Several other grant requests are being applied for.
- Gerry reviewed the Incident Reports and compared our response times and types of incidents responded to. He pulled these reports to look at the data as it may pertain to our budgeting process.

OLD BUSINESS

1. Lease agreement w/ City of Siletz:
 - a. Pending survey and on hold for further details
 - b. Budget Meeting upcoming and books should be available between May 3rd-5th.

NEW BUSINESS

- The Chief reviewed the rough plans for the new station and how funding could happen. A place holder will be made in the 24/25 budget for engineering diagrams.
- Confirmation that the District was approved for the summer staffing grant.

PUBLIC COMMENT - None

Patti moved to pay bills Reggie seconded the motion, approved.

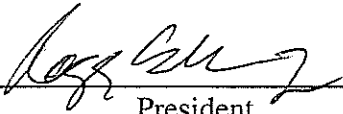
GOOD OF THE ORDER

Patti, thank you to Gerry for all of his analysis and chart information.

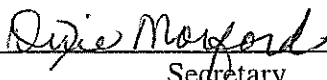
NEXT MEETING

May 14th Budget Committee at 7:00pm
May 21st Regular Board Meeting 6:00PM

Moved to adjourn by Dixie, seconded by Patti, Motion Passed. Meeting adjourned at 19:49



President



Secretary